

YAMPA VALLEY REGIONAL AIRPORT TARMAC DELAY CONTINGENCY PLAN

Yampa Valley Regional Airport has prepared this Tarmac Delay Contingency Plan pursuant to 49 U.S.C. § 42301. Questions regarding this plan can be directed to Kevin Booth at kbooth@co.routt.co.us. Yampa Valley Regional Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in 49 U.S.C. § 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Yampa Valley Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Yampa Valley Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 970-276-5012 or 970-819-1333 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: limited hours of commercial operations during which the Airport Operations Center is staffed and ARFF services are provided. Additionally, Yampa Valley Regional Airport lacks international passenger processing facilities, has a limited number of aircraft parking positions, is not able to accommodate, park or service aircraft larger than a Boeing 757-200, and has limited fueling capacity. We have noted these constraints in Yampa Valley Regional Airport's Chart Supplement. During diversion events Yampa Valley Regional Airport issues Notices to Air Missions (NOTAMs) regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civilaviation needs of the public during irregular operations events.¹

Airport Information

Name of Airport: Yampa Valley Regional Airport

Name and title of person preparing the plan: Kevin Booth, Airport Director

Preparer contact number: 970-276-5004

Preparer contact e-mail: kbooth@co.routt.co.us

Date of submission of plan: 21Jun22

Airport Category: Large Hub Medium Hub Small Hub Non Hub

¹ The intent of this "Optional Paragraph" is to provide information regarding critical facility constraints that limit your airport's ability to accommodate diverted aircraft. Examples include lack of international passenger processing facilities, limited numbers of aircraft parking positions, inability to accommodate park or service certain types of aircraft, and limited fueling capacity. However, you may prohibit or limit any given type, kind or class of aircraft only if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

Contact Information²

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Operations Center for the Airport Duty Manager at 970-276-5012 or 970-819-1333 or unicom@co.routt.co.us for assistance. Yampa Valley Regional Airport hours of attendance as noted in the chart supplement is from 0600 until 2000 hours local time each day. During hours of non-attendance contact Kevin Booth, Airport Director at 719-640-8783.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays³

Option 1 (applies in cases where the airport operator does not own or operate ground service equipment but does require tenants to provide inventories of the GSE they operate): Yampa Valley Regional Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or ground handlers. However, we have requested that each airline, ground handler and FBO operator on the airport provide us with a list of the equipment and resources they have for deplaning passengers and contact information. The Airport Operations Center staff will provide this inventory and contact information to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

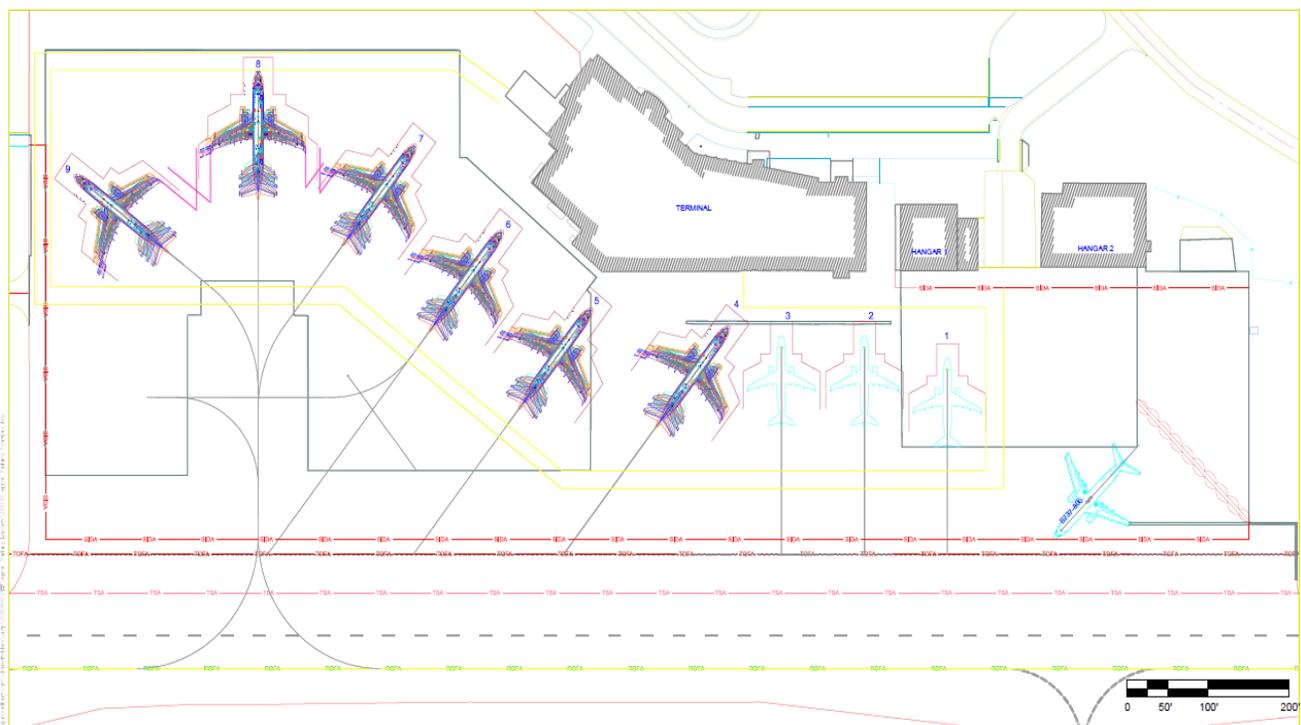
² Some airports have indicated a reluctance to provide 24-7 airport contact information in a publicly available contingency plan. If this is the case, we encourage airports to provide an alternative means of distributing such information to diverting airlines and describing this in the plan.

³ Additional text can be added to this section if applicable (e.g., plans to provide busing services from remote parking locations to the terminal, enumeration of specific ground handling capabilities that the airport operates, ground handling agreements that the airport has with third parties, the need for airlines requesting services to sign temporary ground handling agreements).

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency⁴

Option 2 (applies in cases where all gates are preferential use): The gates at Yampa Valley Regional Airport are under preferential lease to air carriers and are not fully controlled by the airport during those time periods when the tenants' usage of that gate meets the usage specified in the preferential use lease. We may be able to direct a tenant airline to accommodate another air carrier aircraft at its preferentially leased gate during those time periods when the tenant airline is not using, or not scheduled to use, the gates. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods the gates are not in use or not scheduled to be in use, to the maximum extent practicable.

The Yampa Valley Regional Airport is unable to accommodate aircraft larger than Boeing 757-200 at the aircraft parking gates on the apron. Larger aircraft will need to deplane passengers from remote parking positions and the airport will provide transportation to the terminal gates. During the period from approximately December 15th to March 31st, facility utilization is at a maximum between the hours of 1000 and 1400 MST. During this period diverted aircraft may be required to park at remote locations on the airport and the airport will provide transportation of passengers to the terminal. Yampa Valley Regional Airport operates a full service restaurant facility and snack bar and can make food service available to diverted aircraft on request, during hours of operation of the food service facilities.



Commercial Air carrier Apron updated September 2021

⁴ Additional text can be added to these sections regarding restrictions on gate use (e.g., The Airport is unable to accommodate aircraft larger than XXX at our gates. Larger aircraft will need to deplane passengers from remote parking positions) or other facility constraints as applicable. You may also want to provide a gate plan showing the locations and sizes of common use/airport gates and parking positions.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

Option 2 (applies if the airport does not have international passenger processing capabilities and expects at least occasional international diversions): Yampa Valley Regional Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

United States Customs and Border Protection point of contact would be the Duty Supervisor at the Denver Office at 303-342-7400 ext. 4. The Duty Supervisor stated that deplaned passengers must be held in the secure gate area and must not have contact with anyone outside of the area in which they are being held.

If the plane that they arrived in is not airworthy, the airline must fly in another aircraft to transport the international passengers to a CBP Port of Entry Airport.

Yampa Valley regional Airport will, depending on the size of the aircraft, isolate one or more of the gate areas in the secure area or create an additional sterile area in our conference room for use in this instance. This will require coordination with TSA, Local Law Enforcement and Airport Security Staff to cordon off an area to maintain separation for passengers from a international flight from passengers of domestic flights.

Public Access to the Tarmac Delay Contingency Plan

Yampa Valley Regional Airport will provide public access to its Tarmac Delay Contingency plan by posting in a conspicuous location on the Airport's website (www.flysteamboat.com/guiding-documents/).